



# URGENT ACCESS REQUIRED

January 30, 2025

FLOYD GADD  
[REDACTED]

REGINA SK [REDACTED]

**Meter Service Address**

[REDACTED] Service # 1  
Utility Account [REDACTED]

## FINAL NOTICE

This is a **final notice** to inform you that an appointment is required by a City of Regina representative to upgrade the City-owned water metering equipment at [REDACTED]  
[REDACTED]

**Failure to book your appointment as soon as possible may result in disconnection of your water services or an additional monthly fee being applied to your account until the new water metering equipment is installed at the premises. If water service is disconnected, a \$75 reconnection fee to re-establish your water services may also apply. Both of these fees will be applied in addition to monthly water, sewer, and waste charges.**

As per *The Regina Water Bylaw No. 8942, PART VII, Sec 12(3)*:

Where there is a manual reading or an estimate made in any of the circumstances set out in clauses 12(2)(a), (b), or (c) the primary customer or co-applicant may be required to pay the monthly fee set out in Item 11 of Schedule "A" to the Bylaw in addition to any other fees and charges required to be paid.

As per *The Regina Water Bylaw No. 8942, PART VII, Sec 12(5)*:

Where the City is unable to gain access to a meter for the purpose of conducting the City's business, including but not limited to the purpose of reading, installing, inspecting, repairing, replacing or removing meters and conducting sampling tests the City may, after giving reasonable notice, discontinue service to the premises until such time as the City is granted access to the water meter

Service reconnection can only occur after confirmation of appointment booking. Service reconnection appointments are booked between 12 p.m. and 2 p.m. and between 2 p.m. and 4 p.m. on business days, and an adult of at least 18 years of age must be present for the entire appointment.

There is no charge for the meter upgrade or the installation. Upon receipt of this letter, please contact your tenant or Neptune Technology Group to book an appointment online at [watermeterappt.com](http://watermeterappt.com) or by phone at 1-800-667-4387. If you have recently booked your appointment with Neptune, please disregard this notice.

Installation of the new water meters has been very high. Approximately 96 percent of properties have been upgraded to date, making this one of the few remaining residences yet to receive this new technology.